

The Regional School District 13 Board of Education Utilization Committee met in Special Session on Tuesday, May 25, 2021 at 5:00 PM remotely.

Committee members present: Mrs. Booth, Mr. Moore, Dr. Taylor (arrived late) and Mr. Yamartino.  
Committee members absent: Dr. Friedrich, Ms. Geraci and Mr. Hicks  
Community members present: Mr. Giammatteo and Mrs. Johansen  
Administration present: Dr. Schuch, Superintendent of Schools, Mrs. Neubig, Director of Finance, Trooper Hesseltine, SRO, and Mr. Pietrasko, Director of Infrastructure and Security Technology.

Mr. Yamartino called the meeting to order at 5:04 PM.

### **Pledge of Allegiance**

The Pledge of Allegiance was recited.

### **Public Comment**

None.

### **Approval of Agenda**

*Mrs. Booth made a motion, seconded by Mr. Moore, to approve the agenda, as presented.*

*In favor of approving the agenda, as presented: Mrs. Booth, Mr. Giammatteo, Mrs. Johansen, Mr. Moore and Mr. Yamartino. Motion approved unanimously.*

### **Approval of Minutes - April 22, 2021**

*Mrs. Booth made a motion, seconded by Mr. Moore, to approve the minutes of the April 22, 2021 meeting, as presented.*

*In favor of approving the minutes of the April 22, 2021 meeting, as presented: Mrs. Booth, Mr. Giammatteo, Mrs. Johansen, Mr. Moore and Mr. Yamartino. Motion approved unanimously.*

### **John Lyman School - cash flow projection audit results**

Mrs. Neubig reviewed that the cash flow projections had been sent for review to Clifton Larsen Allen auditors. A report was received back on May 14<sup>th</sup>. The auditors concluded that the methodology and projections were both sound and reasonable and that can be included on any information that is given to the public. The projections have also been provided to the Finance Committee.

Dr. Schuch felt that all of the groups that had seen this information were thankful that the numbers were being audited to provide third-party validity.

Mr. Yamartino asked for a status on the communications and Dr. Schuch reviewed that they have hired Ann Baldwin and her team and she has been reaching out to key stakeholders in the district and is developing the communication. She has been wrestling with how to best backwards map the communication to the actual referendum and she has stated that the closer to the vote that the information goes out, the more likely they are to impact the vote.

Mr. Moore stated that Ms. Baldwin has had trouble reaching Ed Bailey and has not yet connected with him. Mr. Yamartino will call Mr. Bailey to have him reach out to her.

Dr. Taylor joined the meeting at this point.

Mrs. Booth asked about the vote that is on the full board meeting agenda about the proposed amendment to the Plan of Regionalization. Mr. Moore explained that they need to vote on the letter that will go to the Commissioner of Education, the question that will be on the referendum and a date for the public hearing. Mrs. Booth thought they could not spend any money on communications if they set the date and Mr. Moore explained that they are not setting the date for the referendum at this time. The referendum date will be set after a public hearing is held.

**Executive Session to review and discuss a preliminary draft regarding potential school security improvements and enhancements**

Mr. Moore suggested including Mr. Giammatteo and Mrs. Johansen to the executive session.

The committee went into executive session at this point.

The committee returned from executive session at 6:18 pm.

**Possible recommendation to full board to re-appropriate security funds**

Mr. Yamartino summarized that the Utilization Committee would recommend to the full board approving the summary proposals for the security and communications and the funding will come from the current \$200,000 budgeted for security and concurrently apply for a grant. They will also provide a grant application for the communications in the amount detailed in the summary.

**Public Comment**

None.

**Adjournment**

*Dr. Taylor made a motion, seconded by Mrs. Booth, to adjourn the meeting.*

*In favor of adjourning the meeting: Mrs. Booth, Mr. Giammatteo, Mrs. Johansen, Mr. Moore, Dr. Taylor and Mr. Yamartino. Motion approved unanimously.*

*Meeting was adjourned at 6:20 PM.*

Respectfully submitted,

Debi Waz

Alwaz First